## **Embedding Quotations:**

Embedding quotations is important for writing. When writing an essay, including quotations within the writing can give perspective on an issue. They also give credit to the original author of the quote or saying.

## Four rules with embedding quotations:

- 1. Before the quotation, use a complete sentence and a colon
- Examples
  - Sadie's ideas for the project might have been the best suggestion: "We should share it on a Google Doc and add a lot of color."
  - Kaylynn warns the team to try their best in every game: "We have to go out there and work hard throughout the game if we want to win!"
  - Mrs. Bonnett talks about how she loves our A&P book: "The book has a lot of detail and information that can help you study for and pass this class."
- 2. Use short phrases at the beginning of the sentence followed by a comma before the quote
- Examples
  - Before the game coach always says, "Let's play hard and work together."
  - o During lunch Kimi always says, "Can we go to McDonald's."
  - Mrs. Snowden always asks, "Can you guys be quiet?"
- 3. Use part of your own sentence within the quote without using punctuation to separate the two
- Examples
  - Megan always says "I get better grades than you do" besides the one time I did better on a test than she did and she said "Well I didn't even try my hardest."
  - Everytime Rikki sees us she says "I miss you guys. I wish you were still in Spanish" although we do miss her we do not miss spanish.
  - Savannah was saying "The FFA cookout is going to be next week because it's too hot out this week" I think that's a good idea.
- 4. Use short quotations.
- Examples
  - Mrs. Snowden suggests to "use your shortcuts" when working on excel.
  - Mr. McKinney tells us "don't scratch your hard drive" when we use our computers.
  - Mrs. Tyler always tells us "don't feed my gremlins after midnight," but we feed them anyways.

## **Signal Phrases**

Before you start your quotation you should use a signal phrase. Signal phrases are what lead up to the quote by stating the author's name. Some signal phrases include:

| According to | Discusses | States       | Argues   |
|--------------|-----------|--------------|----------|
| Claims       | Proposes  | Writes       | Explains |
| Points out   | Notes     | Demonstrates | Says     |

Others may not state the author's name; however, they may be used to show context for the quote that's about to be used.

## For example:

According to Bronwyn Simmers, "The Havana boys football team may not in their game tonight against North Fulton, because we have a past history of never winning any games."